

Declaration for Critical Suppliers

This form is a vital part of the selection process of DigiPlex's Critical Suppliers. To be registered as a Critical Supplier in our Supplier Register, we ask you kindly to fill in this document and return it together with documentation asked for in the Document-overview.
Our Supplier Register will be updated every 3rd year.

Company Name:	Organisation no.:	Contact Person:
Date of Completion:	Form Completed by:	Contact Person E-mail:

1.0		General		
		Yes	No	Comments
1.1	Do employees have experience from working in Data Centers?	<input type="checkbox"/>	<input type="checkbox"/>	References:
	If YES : for how many years?			
1.2	Is the company familiar to the web-based Permit-to-Work solution?	<input type="checkbox"/>	<input type="checkbox"/>	
1.3	Does the company conduct background checks on employees?	<input type="checkbox"/>	<input type="checkbox"/>	
1.4	Will the company sub-contract any aspect of the actual work?	<input type="checkbox"/>	<input type="checkbox"/>	
	If YES : how will they be supervised and measured? Please, add an attachment if you need more space.			
1.5	Does the Company make use of foreign labour?	<input type="checkbox"/>	<input type="checkbox"/>	
	If YES : do the Company have routines for enrolment and registration of Foreign Labour according to the Supervisory Duty?	<input type="checkbox"/>	<input type="checkbox"/>	

2.0		Finance		
		Yes	No	Comments
2.1	Is the company up to date with payment of taxes and fees in all countries in which you have business?	<input type="checkbox"/>	<input type="checkbox"/>	
2.2	Does the business have a liability insurance that meets the requirements?	<input type="checkbox"/>	<input type="checkbox"/>	
2.3	Does the company have occupational injury insurance for all employees in accordance with relevant national legislation?	<input type="checkbox"/>	<input type="checkbox"/>	

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2.0	Quality	DigiPlex require Critical Suppliers to have an ISO 9001-certification or a Quality System in place		
		Yes	No	Comments
2.1	Is the Company ISO 9001-certified? If YES: no need to complete the rest of the Quality -section	<input type="checkbox"/>	<input type="checkbox"/>	
2.2	Is the Company actively seeking to achieve certification in the next 2 years?	<input type="checkbox"/>	<input type="checkbox"/>	
2.3	Does the Company have a dedicated Quality Responsible Person?	<input type="checkbox"/>	<input type="checkbox"/>	Name:
2.4	Does the Company have a Quality and Deviation System?	<input type="checkbox"/>	<input type="checkbox"/>	
2.5	Does the company have a Quality Policy that employees are made aware of?	<input type="checkbox"/>	<input type="checkbox"/>	

3.0	Health & Safety	DigiPlex require Critical Suppliers to have an OHSAS 18001-certification or a Health & Safety System in place		
		Yes	No	Comments
3.1	Are Health & Safety Deviations recorded and reported?	<input type="checkbox"/>	<input type="checkbox"/>	
3.2	Has there been serious work accidents the last 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	
3.3	Is the Company OHSAS 18001-certified? If YES: no need to complete the rest of the Health & Safety -section	<input type="checkbox"/>	<input type="checkbox"/>	
3.4	Is the company actively seeking to achieve certification in the next 2 years?	<input type="checkbox"/>	<input type="checkbox"/>	
3.5	Does the Company have a dedicated Health & Safety Responsible Person?	<input type="checkbox"/>	<input type="checkbox"/>	Name:
3.6	Does the company have a Health & Safety Policy that employees are made aware of?	<input type="checkbox"/>	<input type="checkbox"/>	
3.7	Does all employees exposed to Health & Safety Risks have personal protection equipment, and is it in active use?	<input type="checkbox"/>	<input type="checkbox"/>	
3.8	Does the Company conduct regular HSE Training?	<input type="checkbox"/>	<input type="checkbox"/>	

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4.0	Environmental Management	DigiPlex require Critical Suppliers to have an ISO 14001-certification or an Environmental Policy in place		
		Yes	No	Comments
4.1	Have the Company been free from prosecution or enforcement actions by regulators? If no, please give details	<input type="checkbox"/>	<input type="checkbox"/>	
4.2	Is the Company ISO 14001-certified? If YES: no need to complete the rest of the Environmental -section	<input type="checkbox"/>	<input type="checkbox"/>	Name:
4.3	Is the Company actively seeking to achieve certification in the next 2 years?	<input type="checkbox"/>	<input type="checkbox"/>	
4.4	Does the company have other types of environment certificates /memberships?	<input type="checkbox"/>	<input type="checkbox"/>	Which?
4.5	Does the company have an Environment Policy that employees are made aware of?	<input type="checkbox"/>	<input type="checkbox"/>	

5.0	Information Security	DigiPlex require Critical Suppliers to have an ISO 27001-certification or a known Information Security Policy in place		
		Yes	No	Comments
5.1	Is the Company ISO 27001-certified? If YES: no need to complete the rest of the Information Security -section	<input type="checkbox"/>	<input type="checkbox"/>	
5.2	Do the Company have an Information Security Policy?	<input type="checkbox"/>	<input type="checkbox"/>	
5.3	Do the company conduct Information Security Risk Assessments?	<input type="checkbox"/>	<input type="checkbox"/>	

Documentation to be attached:		
1	Certificate of Registration	<input type="checkbox"/>
2	Tax & VAT Certificate	<input type="checkbox"/>
3	Insurance Policies	<input type="checkbox"/>

X

Supplier Representative w/signature right